

**BOARD OF COUNTY COMMISSIONERS' MEETING**  
**THURSDAY, SEPTEMBER 8, 2011**  
**THIRD FLOOR MEETING ROOM**

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| Revised<br>9/6/11 |
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**AGENDA**

**(Please Note: The Board will adjourn the meeting at 11:45 a.m. to attend the September 11 Tribute taking place in the first floor hearing room, Winchester Hall. The Board will resume the meeting at 1:00 p.m.)**

**8:30 A.M. – ADMINISTRATIVE FUNCTION**

- I. **10:00 A.M. - CALL TO ORDER**
- II. **PLEDGE OF ALLEGIANCE**
- III. **COMMISSIONERS COMMENTS**
  - A. Update of Board of County Commissioners' Administrative Actions – Commissioner Blaine R. Young and David Dunn, Office of the County Manager
- IV. **WORKSESSION** *(Following the staff report presentation and discussion, public comments will be accepted for each worksession item. Comments should not exceed five (5) minutes.)*
  - A. Patriot Day Proclamation
  - B. Constitution Week Proclamation
  - C. Metropolitan Washington Council of Governments (COG) Presentation – Dave Robertson, Metropolitan Washington COG  
**(15 Minutes - Board Information)**
  - D. Building Excise Tax Distribution for State Highway Administration (SHA) Projects – Ron Burns, Community Development Division  
**(10 Minutes - Board Decision)** 1
- V. **AGENDA BRIEFING**
  - Thursday, September 15, 2011, at 10:00 a.m.
    - Plumbing Code Revisions – Gary Hessong, Community Development Division.
- VI. **CONSENT AGENDA - (See Attached Detailed Listing of Consent Agenda Items)** 2

*The Consent Agenda Committee thoroughly reviewed the items considered for the Consent Agenda. The County Commissioners are in receipt of the documentation for each agenda item, which they reviewed in advance. The County Commissioners will not discuss the agenda items and will vote on the Consent Agenda in the form of one motion. However, before making a motion, any of the County Commissioners may request the removal of an item from the Consent Agenda for separate consideration.*
- VII. **ADMINISTRATIVE BUSINESS** *(Public comments are not received for administrative business items, but will be accepted at the end of the meeting.)*
  - A. Approval of Board of County Commissioners' Meeting Minutes  
**(5 Minutes - Board Decision)**

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The following item was added to the agenda:

- B. [Proposed Changes](#) to Employee Benefits - Mitch Hose, Human Resources Division  
(10 Minutes – Board Guidance) 3
- C. [Comprehensive Plan](#) / Zoning Review Briefing – Jim Gugel, Community Development Division  
(Link to 2011 Comprehensive Plan and Zoning Review)  
(15 Minutes - Board Information/Guidance) 4
- D. [2012 Legislative Considerations](#) – John Mathias, Office of the County Attorney and Ragen  
Cherney, Office of the County Manager  
(10 Minutes - Board Decision) 5
- E. Discussion of PlanMaryland – Eric Soter, Community Development Division; John Mathias, Office  
of the County Attorney; and Les Knapp, Maryland Association of Counties (MACo)  
(15 Minutes - Board Information)

VIII. **DIRECTOR'S REPORT** – Tom Meunier, Public Works Division

IX. **COMMISSIONERS COMMENTS**

X. **PUBLIC COMMENTS – (FIVE MINUTE PRESENTATION)**

XI. **QUESTIONS - PRESS**

XII. **CLOSED SESSION**

- Maryland Annotated Code State Government Article § 10-508(a)(3) To consider the acquisition of real property for a public purpose and matters directly related thereto.

**Topic** – To consider the consolidation of county real estate. A

- Maryland Annotated Code State Government Article § 10-508(a) (7) To consult with counsel to obtain legal advice on a legal matter and (8) To consult with staff, consultants, or other individuals about pending or potential litigation.

**Topic** – To discuss with staff and the county attorneys certain issues in connection with a construction contract. B

XIII. **ADJOURN**

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| <p style="text-align:center">The County's Lobbying Ordinance (Chapter 1-7.2 of the Code) requires the registration of individuals and entities that qualify as lobbyists. If you will be testifying before the Board of County Commissioners, the Ordinance may require that you register as a lobbyist. If you have a question as to the applicability of this Ordinance, please contact the County Attorney's Office at (301) 600-1030.</p> |
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***CONSENT AGENDA DETAIL***

**BID AWARDS**

1. [Purchasing Memo #12-039](#) – Janitorial Services for the Urbana Library/Senior Center (Contract Renewal)  
Award to: Consolidated Building Maintenance  
Award amount: \$30,940.00
2. [Purchasing Memo #12-040](#) – Video Editors and Associated Storage  
Award to: Washington Professional Systems (WPS)  
Award amount: \$59,680.46
3. [Purchasing Memo #12-041](#) – One (1) Arrow XT 750 Gallon Pumper (Piggyback Contract)  
Award to: Pierce Manufacturing, Inc.  
Award amount: \$488,507.00
4. [Purchasing Memo #12-042](#) – Rechassis of Two (2) Ambulances (Sole Source)  
Award to: FESCO Emergency Sales  
Award amount: \$341,389.00

**BUDGET TRANSFERS**

1. #BT-11-191, Accounting, Finance Division
2. #BT-12-036, Utilities and Solid Waste Management Division

**GRANTS**

1. [FY 2012 Money Follows](#) the Person Grant and Renewal of HIPAA Business Associate Applications – Carolyn True, Citizens Services Division
2. [FY 2012 Medicaid Waiver](#) and Renewal of HIPAA Business Associate Applications – Carolyn True, Citizens Services Division
3. [FFY 2011 Assistance](#) to Firefighters Grant – Tom Owens, Fire and Rescue Services Division